

Madeline Island Public Library  
Library Board Meeting  
Official Minutes of April 8, 2012  
6:18 PM at the library



These minutes approved as of \_\_\_\_\_

Kimberly Jones – El Presidente'

PRESENT: Elizabeth Ellis, Kimberly Jones, Ludlow North, Cynthia Banner, Becky Hogan, Jim Patterson, Connie Ross & Seri Demorest.

ABSENT: ~

PUBLIC COMMENT: Nothing to report.

OTHER BUSINESS: How to expedite board meetings? – bring your ideas

MINUTES: Motion to approve minutes by Ludlow, 2<sup>nd</sup> by Becky.

**BILLS:**

Salem Press	66.50	La Pointe Gas	1,527.74
Hitt's Fine Furniture	2,210.00	Feature Films for Families	16.90
Baker/Taylor	32.81	Upstart	183.85
Wal-Mart	90.84	Amazon	837.58
NWLS	3.14	Natural Home	19.00
Vogue	28.00	Cabin Life	34.95
BonAppetit	15.00	Ladybug	28.95
Lake Superior	24.95	Oprah Mag.	26.00
M&I Graphics	104.50	Margaretta Kusch	60.00
Ace	324.49	Norvado	189.17
AIACF	5,000.00		

Motion to approve payment of bills as presented by Kimberly, 2<sup>nd</sup> by Elizabeth.

STRATEGIC PLAN: Ludlow has made an equipment inventory with serial numbers, contact name and phone numbers. The basement /furnace room is ready for Kilz paint treatment. Think about upstairs and entryway book sale areas, discuss this at another meeting. Discussion on volunteer coordinator position and volunteer application. Discussion on whether we want to do background checks/ should this be added to our policy, Jim offered to check on this with the Town's Association. Board would like to table these 3 items: volunteer coordinator position, volunteer application and volunteer policy until our next meeting in April. [Copies of these 3 drafts will be at next mtg]. Hold harmless agreement is fine. Connie & Seri re-arranged some furniture, made room for the 2 new chairs and love seat. VHS videos will slowly get phased to the basement; this will make more room for DVD's and new items.

TREASURER'S REPORT: Barb has corrected the NWLS / Brisol-Woods Funds & County funding item. Motion to approve March treasurer's report by Becky, 2<sup>nd</sup> by Cynthia. Margaretta's fee will come out of employee wages. NWLS. Motion to approve April treasurer's report by Becky, 2<sup>nd</sup> by Ludlow.

BUDGET: Nothing to report.

FUNDS / COUNTY FUNDING: Connie is working on the Ashland County Library 5 year plan with Tom Wojo. They will be coming here on April 20<sup>th</sup> for their next meeting. Board members are welcome to attend. The Collection Development Grant has shrunk to \$1,772 from \$2,500. The left over funding from the Mead-Witter grant will be used for large print books. Discussion on what to do with the Campbell Fund. Motion by Ludlow to put \$5K into our AIA Community Fund, 2<sup>nd</sup> by Becky, this will bring our total with AIACF up to \$20K – we need \$25K to complete the fund. Board members, please remember to think about our options for the Campbell Fund and bring your ideas to May's meeting. Also think about our annual fund raising event – be prepared to discuss and make decisions. Look into re-vamping our scholarship fund; perhaps take some ideas from the Maggie Grant. Connie talked with the Ashland Chamber about being the starting point/home base for the in-line skating event. Discussion on having a giant book sale, some time this summer.

BUILDING MAINTENANCE / IMPROVEMENTS: Ludlow will get an estimate from R & J for the roof repair and the crawlspace job. Tibbs's bid is the same [+10%] Schraufnagel is coming this week to look at the roof and give a second opinion. We have purchased a water pump, as per Dave Boone, this should alleviate the water pressure problem with the 2<sup>nd</sup> floor toilet. Ludlow & Boone will do some "banking" around the building to help solve the water run off.

COLLECTIONS: Margaretta has completed the art cataloging, Seri will take photographs of each piece.

POLICIES: Discussion on our Volunteer policy & application - Becky & Seri will make the changes and add this to section VI. Motion to approve with these changes by Becky, 2<sup>nd</sup> by Elizabeth. Discussion on our Art Purchase Awarding Process, Kimberly explains the changes to items # 3 & 4. Motion to approve Art Purchase Awarding Process with these changes by Ludlow, 2<sup>nd</sup> by Elizabeth.

PROGRAMS & ACTIVITIES: Game night is back once or twice a month on Friday nights, Cora, Kaytie, Rhys & Alexis are our hosts, and Yoga will be back here in May. Opera night is alive & well.

PROMOTION & ADVERTISING: Cynthia & Connie did some brainstorming on our 3 fold brochure. Looks great! Create a seasonal insert [bookmark style] with activities and info update. Front yard marquee is ready to be installed; hours & activities will be featured.

PERSONNEL/BOARD MEMBERS: There will be a NWLS sponsored trustee meeting in Superior this month. All board members are welcome. Connie will be giving a presentation on how to self-publish at WITC. Job descriptions are all current and up to date.

NEW BUSINESS: Annual report is done; copies are available, also on line.

Motion to adjourn by Elizabeth, 2<sup>nd</sup> by Cynthia.

Meeting adjourned 8:57 PM

Respectfully submitted by Seri Demorest.